**School Leadership Team**

*Please be advised of the following:*

* There will no longer be SMT’s but rather a School Leadership Team. (*The State has archived SMT’s)*
* The Team will be comprised of the former SMT, Data Team, and ASP planning committee.
* For larger schools you may consider 10 members; 5 could be elected by the staff and 5 appointed by the principal.
* For smaller schools you may consider 8 members; 4 could be elected by the staff and 4 appointed by the principal.
* \*This will ensure that the principal has the membership that has the capacity and willingness to support the work.
* \*These membership numbers are not inclusive of the principal, parent, community members, and in secondary schools students.
* The School Leadership Team is responsible for (1) addressing student achievement needs; (2) intervention strategies: (3) monitoring the implementation of the ASP; (4) making revisions when appropriate during the course of the year; (5) data collection and analysis which supports the cycle reviews; and, finally, the development of the ASP for the upcoming year.
* All meetings must have agendas and minutes on file and uploaded into the ASP. (*They will be reviewed monthly)*
* All meeting minutes should be shared with the staff as a whole during staff meetings.

***It is important to note that this process is an integral component of your evaluation.***

Please reference the following Cycle Review dates:

November 5,6, 7, 12, 13

February 4, 7, 8, 11, 12

April 8, 9, 10, 11, 12

June 17, 18, 19, 20, 21